

Clackamas County Girls Softball Association (CCGSA)

BYLAWS

ASSOCIATION OBJECTIVES

1. To provide as a volunteer organization both recreational and competitive fast pitch softball opportunities and softball T-ball opportunities for girls 18 years of age and below residing within the geographical boundaries of the Clackamas County, Oregon;
2. To organize, maintain, operate and supervise the participation of teams from CCGSA in in-house, Clackamas County, district, state, regional and national leagues and tournaments;
3. To promote good sportsmanship and fair play, to develop skills in softball, and to encourage physical fitness among youth participants;
4. To promote softball as an activity for the area's youth;
5. To solicit and receive donations of money and property, and take and hold real and personal property obtained by gift, grant, devise or bequest;
6. To engage in the sale of food, beverages and confections, and to operate concession stands, and to carry on other fund raising activities necessary to the accomplishment of the general objectives of the association;
7. To operate as a volunteer association, with volunteers as officers, and with officers' duties carried out by volunteers without compensation paid whether actual or in-kind.
8. To do all other things necessary and proper to carry out the above general objectives and membership organization.

ARTICLE 1 - Membership

SECTION 1. MEMBERSHIP

Membership upon application may be extended to any reputable adult 18 years of age or older who is dedicated to providing a quality softball T-Ball or fast pitch softball experience for youth 18 years of age and below residing within the geographical boundaries of the Clackamas County.

SECTION 2. RIGHT AND PRIVILEGES

Members in good standing qualify to hold all offices to serve on all committees and to participate in all benefits, programs and activities of the CCGSA.

SECTION 3. APPLICATIONS FOR MEMBERSHIP

All who qualify by these bylaws shall be eligible for membership. Completion of an application will be required and shall include at a minimum a listing of three character references by the applicant and such other criteria as may be determined by the Executive Board. Applications will be approved by the Executive Board in accordance with these bylaws.

SECTION 4. OFFICER ELECTION

Any member of good standing of the CCGSA may be nominated and elected to an officer position subject to the restrictions of these bylaws. Members in good standing may vote for CCGSA officers at the annual meeting for the election of officers, to be held the second Sunday in September. Newly elected officers will take office the day after election with outgoing officers' serving through the September meeting of CCGSA.

SECTION 5. DURATION OF OFFICE

Officers will serve a full year from September to September or until a successor has been elected. An officer may be re-elected for two (2) successive terms. Vacancies created during a term of office shall be filled for the remaining portion of the term by the Executive Board.

SECTION 6. MEMBER EXPULSION

The Executive Board by a 2/3 vote shall have the power to suspend or expel members whenever the best interests of the CCGSA will be served. Prior to such suspension or expulsion, a member shall be entitled to notice of the action and a hearing before the Executive Board.

SECTION 7. SELECTION AND DISMISSAL OF TEAM ASSOCIATIONS

All team associations must submit application to and be accepted by the Executive Board before they can participate in league activities. The application must include the names and contact information for coaches in each association.

The Executive Board may dismiss a team from participation in league activities when in the sole discretion of the Executive Board team members or Coaches engage in inappropriate language, actions or behavior that are contrary to the best interests of the CCGSA. A hearing before the Executive Board may take place at the request of the team wherein the team's representative will be given the opportunity to present the team's position before the Executive Board votes on dismissal. A team may call supporting witnesses at the hearing.

ARTICLE II - Government

SECTION 1. EXECUTIVE BOARD

The Executive Board shall consist of a president, vice-president, a CCGSA parent representative, Treasurer, Secretary, and four (4) Members at-large elected from the general membership at the annual election of the officers. The Executive Board shall determine membership, disciplinary concerns, and recommend CCGSA policies and rules for vote to the Board of Directors and perform such other matters as directed by the Board of Directors. A quorum of at least four Executive Board members must be present in order to make decisions and it shall take a 2/3 vote for decisions to be made by the Executive Board, except when a vacancy occurs on the Executive Board. In that instance the Executive Board may appoint a replacement by consensus to serve out the term except when the president fails to serve out his/her term of office, the vice-president shall serve out the remainder of the president's term as president. Should both the president and vice-president fail to serve out their terms of office, the Executive Board will select a new president and vice-president to finish that term.

SECTION 2. BOARD OF DIRECTORS

The Board of Directors shall consist of the Executive Board and the general membership including the league scheduling chairman.

SECTION 3. GENERAL MANAGEMENT

The general management and control of affairs, funds and assets of the CCGSA shall be vested in the Board of Directors and any appointed officers of the CCGSA.

SECTION 4. NOMINATIONS

Nominations for office may be made at any meeting of the Board of Directors prior to the elections, or they may come from the floor at the annual elections meeting.

SECTION 5. COMPETITIVE BIDDING FOR PURCHASES

Major purchases of league equipment and uniforms shall require a minimum of two bids, with consideration given to cost, time, service, quality and the dependability of the supplier.

ARTICLE III - Meetings

SECTION 1. MEMBERSHIP MEETINGS

Regular CCGSA Board of Director meetings may be held as determined by the Board of Directors. Executive Board meetings shall be held as necessary, whenever called by the president. Notice of regular board meetings shall be made by the secretary to board members at least five (5) days prior to the meeting by posting notice on the CCGSA website. The annual association election meeting shall be held on the second Sunday in September.

SECTION 2. ORDER OF BUSINESS

The order of business and agenda at all meetings of the CCGSA shall be the responsibility of the CCGSA president, or designee. All decisions of the Board of Directors will be approved by a majority: only one vote over 50 percent of board members in attendance will be necessary for approval of matters before the Board of Directors. Executive Board decisions will require a 2/3 majority in order to be approved: a quorum of at least five (5) Executive Board members must be present in order to make executive board decisions; all Executive Board members, including the president shall have a vote on matters before that body. At Board of Directors meetings, the president will vote only to break ties and each member will have only one vote. Voting by proxy will not be allowed.

SECTION 3. ANNUAL CCGSA MEETING

The Board of Directors may host a meeting for area representatives. This meeting shall be advertised in a manner similar to all other CCGSA meetings. The main purposes of the meeting shall be to provide area representatives with a brief overview of what the Board does and to answer any questions attendees may have; to distribute copies of CCGSA proposed budget for the upcoming year and to announce the date of annual September election of officers.

SECTION 4. REQUIRED ATTENDANCE

Failure of any board member to attend three consecutive board meetings without sufficient cause and prior notification to the president will result in the member losing his/her right to vote on matters at issue at the first meeting the member returns to. Chronic absence may result in the member's removal.

SECTION 5. QUORUM

Five (5) voting members of the Executive Board shall have full power and authority to delegate to the officers and committees; to create and empower additional committees and to perform all acts and management of the affairs of the CCGSA consistent with the direction of the Board of Directors. Decisions at regular meetings of the Board of Directors will be made by a majority of members in attendance. At least five (5) voting members of the Executive Board must be present at the Board of Director's meeting to amend these bylaws.

ARTICLE IV - Special Meetings

SECTION 1. SPECIAL BOARD OF DIRECTOR MEETINGS

Special meetings of the Board of Directors may be called at any time by the CCGSA president, and shall be called whenever five (5) members of the Board of Directors make such request. Notification of special meetings must be made to each board member by mail, email or by telephone.

ARTICLE V - Duties of Officers

SECTION 1. PRESIDENT

It shall be the duty of the CCGSA president to preside at all meetings; to appoint committee chairs, and to perform such duties as the Board of Directors may direct. The CCGSA president shall also serve as the official representative and spokesperson of CCGSA generally and at ASA or State meetings. The president shall work with any association during the registration process as requested. The president shall be responsible for finding and securing facilities for all meetings and shall supervise the selection of association insurance.

SECTION 2. VICE PRESIDENT

In the absence of the CCGSA president, the vice-president shall exercise all powers and perform all duties of the president

SECTION 3. PARENT REPRESENTATIVE

The association parent representative will serve in an advisory capacity, giving advice from the parents' perspective and voting on all matters considered by the Executive Board and matters considered by the Board of Directors. The parent representative will also perform further duties as assigned by the Board of Directors.

SECTION 4. SECRETARY

The Secretary shall keep minutes of all meetings of the Board of Directors and Executive Board and read those minutes at the next meeting of the respective body. The Secretary shall make at two copies of meeting minutes, one for the Secretary's records and one for the president. The Secretary shall coordinate notification of all meetings and keep all CCGSA records in good working order. The Secretary will be responsible to see that the incoming Secretary has received all CCGSA records before the start of the new Secretary's term.

SECTION 6. TREASURER

It shall be the duty of the Treasurer to supervise all assets belonging to CCGSA, to make deposits in a reliable bank, to supervise the paying out of funds, and to keep accurate and current account of all financial activity, and advising the board of current financial status at each regular Board of Directors meeting. Monthly written reports of expenditures and of current bank balances shall be made to the association president, with copies available to board members on request. All checks will be signed by the treasurer and the CCGSA president or his/her designee. Any bills submitted to the treasurer must be accompanied by a receipt and a written explanation of the reason for the expenditure and/or an itemized listing of what was purchased. Reimbursements to board and committee members shall require both a receipt and a written explanation of the expenditure. The Treasurer will be responsible to see that all financial records are forwarded to the incoming Treasurer before the start of the new Treasurer's term, and that signature authority is transferred to the new officers.

ARTICLE VI - CHANGE IN BYLAWS

Before any substantive change in these bylaws, all active area representatives and Board of Director members must be notified by mail or email of the proposed change and the date and time of the meeting at which the proposed change will be subject to discussion and vote.

ARTICLE VIII - DISSOLUTION

In the event of dissolution or final liquidation of CCGSA, all assets remaining shall be distributed to a youth softball programs serving patrons of Clackamas County, as designated by the CCGSA Board of Directors.

ARTICLE IX – EFFECTIVE DATE OF BYLAWS

These bylaws shall be know as the “Interim Bylaws” and will remain in full force and effect as of June 15, 2007, until they are adopted or otherwise amended by the Board of Directors in accordance with these bylaws, thereafter they will be know as the CCGSA Bylaws.